

Policies and Procedures Proposed SDT Bylaw Changes/Additions:

1) Develop a Proposal Review Policy

- Committee approved the following policy as a bylaw change to present for vote at the October board meeting:

- *Section 10: POLICY PROPOSAL REVIEW PROCEDURE: Any board member who wishes to submit a policy proposal for consideration by the board must first submit their proposal to the Policies and Procedures (P&P) Committee for review. Once the P&P Committee reviews the proposal, the members of that committee will vote on their support of or objection to the proposal. If supported by a two-third (2/3) P&P majority, the proposal will then be recommended to the board for approval. If P&P does not approve the proposal, then the Committee will present their suggested recommendations for approval to the proposer for resubmission. The proposer may resubmit their proposal at anytime to the P&P Committee for consideration and approval, but the proposal will not be presented to the board unless pre-authorized by P&P Committee to be on the agenda.*

2) Develop Succession Plan for Leadership

- Include Board nomination process
 - Committee Approved the following bylaw change (Section 5, highlighted) to present for vote at the October board meeting:
 - Section 5: ANNUAL MEETING
 - The annual meeting of Southern Delaware Tourism shall be held in July of each year. The time and place shall be fixed by the Board of Directors and notification sent to each Member and Advisory Member at least ten (10) days before said meeting.
 - **If it is a board leadership election year, then the Chairperson will accept any nominations for vacant leadership positions until 45 days prior to the April board meeting. Board members should present their nominations in advance to the Chairperson, and the Chairperson will present those nominees to the board at least 30 days prior to the April board meeting. Additional nominations will be accepted by the board up to ten days prior to the April board meeting.**
 - **If it is a board leadership election year, then nominees for election will be voted on at the April board meeting for appointment at the July annual meeting.**
 - At the annual meeting, **appointments** shall be made for The Chairperson and Co-Chairperson, who will serve two-

year terms beginning in July immediately following the election. If the Chairperson is unable to fulfill his or her full term, the Co-Chairperson shall assume the position of Chairperson (It is a tourism representative, not a Chamber of Commerce employee, which is placed in these positions.) See Addendum III for duties of Chairperson and Co-Chairperson.